



ARRM

GROUP PACKAGE RATE:
 \$269.33 Double Occupancy Per Person
 (with 2 people per bedroom)
 \$365.51 Single Occupancy Per Person
 \$173.14 Guest/Spouse Rate

**All attendees and guests must be on the
 Conference package**

Includes:

- 2 nights lodging
- Meals daily beginning with lunch on day of arrival and ending with breakfast on day of departure
- Meeting facilities
- Unlimited golf on the *Alec's Nine*
- Minnesota Sales Tax

We cannot take your reservation over the telephone

(Rooms are assigned on a first-come, first-served basis.)

Questions? Please e-mail: renee@ruttgers.com

**Check In After 5:00 P.M.
 Check Out Before 12:00 P.M**

Day Attendees ONLY:

Wed. \$26.30 Lunch & Meeting _____

Thurs. \$26.30 Lunch & Meeting _____

Friday \$10.00 Meeting Only _____

Please check days attending.

*Day attendees **MUST** register in advance with Ruttger's.*

Please complete Pre-Payment Options located on the right side of this form.

ARRM

**Wednesday, September 28 to
 Friday, September 30, 2011**

**DEADLINE FOR RESERVATIONS:
 August 29, 2011**

Note: Reservations will be accepted until the date of arrival based on availability (First- come, first- served).

Prepayment Required

Mr./Mrs./Ms. _____

Address _____

Suite / Apt. # _____

City _____ St _____ Zip _____

E-mail _____

Confirmations will be mailed to the above address

Day Phone (_____) _____

Facility / Institution _____

Arrival _____ **Departure** _____

____ Single Occupancy

____ Double Occupancy

Roommates: Each attendee must complete a separate reservation form. List the name(s)/ roommate(s) you have selected.

~ Couples Please complete one form: Only one form is required if using the same credit card (please list both names on form)

If your designated roommate does not register, you will be registered at a single rate.
 For security reasons, Ruttger's will not assign roommates.

Special Requests:

____ **ROOM ACCESSIBILITY/Special Dietary**

Ruttger's is a non-smoking property. Guests who smoke inside sleeping rooms or any inside common areas will be subject to a minimum charge of \$100.00, up to the actual cleaning costs to restore the room to its original smoke-free state

Pre-Payment Options.

*** Credit Cards will be required at check-in for incidentals ***

FAX to (218) 678-2864 (Credit Card / Purchase Order payment only). Your Credit Card will be charged upon receipt of this form. To avoid duplication, please do not fax **and** mail your form:

Credit Cards (CC)- Please circle below

Visa / Mastercard / Discover / American Express

CC #: _____

Expiration date: _____

Amount: \$ _____

Signature: _____

In the event of a miscalculation, I authorize Ruttger's to charge to my credit card an amount Ruttger's reasonably deems to be accurate.

Check (Please enclose with form & make payable to Ruttger's Bay Lake Lodge)

MAIL to: Ruttger's Bay Lake Lodge
Attn: Renee Larson
 P.O. Box 400
 Deerwood, MN 56444

Our receipt of your reservation form with payment by credit card, check or purchase order signifies that you accept all the terms and conditions on this reservation form.

Cancellation Policy:

NO REFUNDS on reservations cancelled less than 30 days prior to arrival. Prior to 30 days before arrival, a \$25.00 processing fee will be deducted from your pre-payment.

ACCEPTANCE SIGNATURE
